DATAFLOW

الهيئة السعودية للتخصصات الصحية
Saudi Commission for Health Specialties

Saudi Commission for Health Specialties
Kingdom of Saudi Arabia

The DataFlow Group has partnered with the Saudi Commission for Health Specialties (SCFHS) for the Primary Source Verification of your qualification. Applicants must submit the required documents as per the process below.

The process is simple, with three main steps:

1 Register your details   **2** Upload copies of the required document   **3** Authorize verification

Once the Primary Source Verification (PSV) process is completed, a detailed copy of the report will be shared with SCFHS.

You can click **here** to register and start the process or scan this **QR** code with your phone.

IMPORTANT NOTE: Before starting your application, please review your classification by registering on Mumaris+. You are required to submit your documents for PSV process as per the classification by the SCFHS.

Packages	Service Details	Required Documents	Fees (SAR)
New Application			
Fresh Graduate (New License)	Primary Source Verification (PSV) of the following: • Verification of any one educational qualifications • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Educational certificates: Degree/Diploma	SAR 600
Physicians (New License) for **Doctors** **Dentists**	Primary Source Verification (PSV) of the following: • Verification of ONE educational qualification • ONE professional license • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Educational certificates: Degree/Diploma • Health License Certificate	SAR 600
Non Physician (New License) for **Nurses** **Pharmacist** **Dental Assistant** **Allied Health** **Technician**	Primary Source Verification (PSV) of the following: • Verification of ONE educational qualification • ONE professional license • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Educational certificates: Degree/Diploma • Health License Certificate	SAR 500

- It takes an average of <u>25 working days</u> to deliver a PSV report from the day of submission of all documents and information required to process the application.
- In case you do not hold a health license from your last country of work then you are required to fill an endorsement letter clarifying the same and submit your experience certificate.

Note: Issuing Authorities may request additional documents and/or information for verification. If required, a member of the DataFlow Group team will contact you to address any additional requirements.

Renewal applications

Packages	Service Details	Required Documents	Fees (SAR)
Physicians (Renew License) for Doctors Dentists	Primary Source Verification (PSV) of the following: • Verification of ONE (Any document) • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Any document as per your classification	SAR 400
Non Physician (Renew License) for Nurses Pharmacist Dental Assistant Allied Health Technician	Primary Source Verification (PSV) of the following: • Verification of ONE (Any document) • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Any document as per your classification	SAR 350

Additional Documents

Packages	Service Details	Required Documents	Fees (SAR)
Additional Documents	Primary Source Verification (PSV) of the following: • Verification of ONE (Any document) • CrossCheck Database	Clear scanned copies of the documents to be verified: • Passport (mandatory for all documents) • Any document as per your classification	SAR 300

The additional document pricing applies as an add on to an existing package opted for from the above. This price shall not apply as a standalone service request

Optional Services - In addition to the package price

SMS Service	An optional service for applicants to receive regular messages related to the checks and status of their case as it progresses.	SAR 9.75
Express Service	An optional service for express processing of applications. The applicants has the option of upgrading their package to a prioritized document verification service for an average turn-around time of 14 working days.	SAR 500
Applicant Assist	An optional service where applicants need assistance/help in filling up the DataFlow application. Applicants will fill the essential (limited) information and upload the documents. A DataFlow Group associate will assist the applicants in completing the online application on their behalf within 2 working days.	SAR 150
Express Assist	An optional service where applicants can use the assistance in filling up the DataFlow application on their behalf within 2 working days and opt for express processing to upgrade their package to prioritise the verification service for an average turn-around time of 14 working days.	SAR 650
Report transfer	Report re-issuance fee if you would like to transfer your previously issued report to Saudi Commission for Health Specialties.	SAR 200

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A Step-By-Step Application Guide
For Saudi Commission for Health Specialties
Kingdom of Saudi Arabia

1

Register with a valid email address and mobile number

2

Check your email and mobile messages for an OTP

3

Login

4

Click the territory button named Saudi Arabia and select SCFHS

5

Provide all required information and documents, such as:

Passport, Educational qualification certificate, Health License and Experience Certificate, etc

6

After entering your details and uploading the required documents, digitally sign your Letter Of Authorisation (LOA)

7

Review the details of your application carefully before submission

*Click 'Edit' to make changes

8

On the 'Payment' page, review the total fee and click 'Submit Application' to proceed to the payment gateway

9

After completing the payment, you will receive a receipt and the verification process will begin

*If your issuing authority applies verification fees, the amount will be added to the total.

*Login to your account to check status of your application
*Once your Dataflow report is completed, it will be shared with the Saudi Commission for Health Specialties and a copy will be available for you to download.